

FUNDRAISERS GUIDELINES

PTO/PTA FUNDRAISERS

These organizations are separate entities from the district and are allowed to use SBCISD tax exempt forms.

- Money should not be collected by campus bookkeepers
- No transactions (distribution of material, candy and collection of money) should not be handled by campus personnel

SCHOOL FUNDRAISERS

- **NO RAFFLES** – It is against state law for schools to have raffles.
- Car washers are not allowed on school grounds.
- School employees are not authorized to sign contracts or bind the district to any agreements.
- Relay for Life needs to be in a separate category, monies should not be mixed with campus climate.
- Book fairs

ELEMENTARY – Students are not allowed to participate in door or door selling.

MIDDLE SCHOOLS/NINETH GRADECAMPUS/HIGH SCHOOL

- 2 – 1 week fundraisers per organization, 1 in the fall semester/1 in the spring semester
- Fundraiser applications must be submitted to the campus bookkeeper by September 30th.
- Campus fundraising calendars and copies of applications need to be submitted to the Business Office before the first school event. **Vouches will not be processed until information is received.**

CHILD NUTRITION

- “Free Days” – 4 days per school year. Principals vote on days.
- Fruit Roll-Ups are not considered a nutritious snack for students
- Juice boxes must be 100% juice
- Parents may provide cake for their children’s birthday, however, it must be done 30 minutes before the school day ends.